

Application Guidelines

Quarterly Scheme for International Presentation of Work

Purpose of Awards

Culture Ireland offers support to Irish artists, arts organisations and international presenters to present work by Irish artists at significant international venues and festivals. Proposals are considered for events (e.g. performances, exhibitions or readings) the full costs of which cannot be met by the artist, company or international presenter.

Culture Ireland considers applications for all forms of the arts as defined in the Arts Act 2003: *“arts means any creative or interpretative expression (whether traditional or contemporary) in whatever form, and includes, in particular, visual arts, theatre, literature, music, dance, opera, film, circus and architecture, and includes any medium when used for those purposes”*.

To be eligible for funding the primary purpose of the proposed international visit must be to present the work of Irish artists to a wide audience through performance or exhibition.

The applicant must demonstrate how the event will meet the criteria set out below. Decisions on applications for funding will be based on the extent to which they meet these criteria. Given the level of demand for Culture Ireland support, it will not be possible to fund all eligible applications, or to fund all applications for the full amount sought.

Funding Criteria

1. Quality of work and track record of artist / company
2. Level of geographic priority for Culture Ireland*
3. Profile of international venue / festival
4. Financial viability of the event (including level of support from presenter / other partners)
5. Proven capacity of applicant to present work internationally
6. Wider promotional and media impact

All applications will be considered in the context of the strategic aims and objectives of Culture Ireland as set out in its Strategy 2006–2010.

* Culture Ireland prioritises major English-language markets (US, UK, Canada, Australia and New Zealand) and major developing markets (China, India, Russia, Brazil and Turkey) and global cultural centres (e.g. Paris, Berlin)

Examples of eligible applications include

- Theatre and dance performances by professional companies
- Film-makers presenting films at key international festivals
- Performances by professional or professionally-led musicians and ensembles
- Visual artists exhibiting in internationally recognised galleries
- Readings by writers at international literary festivals

Examples of ineligible events include

- Events which have already taken place
- Research, study or professional training
- Residencies
- Participation in competitive music and dance events
- Workshops
- Presentation of work by amateur/non-professional artists

Eligible Costs

In supporting an event, Culture Ireland will typically offer funding towards the costs of travel/transport and sometimes also accommodation/subsistence, i.e. costs which relate directly to the international presentation of the event. Culture Ireland does not fund fees, production costs, publicity or copyright/royalties.

Making Applications

An application may be made by the Irish organisation/artist or the international presenter/venue/festival.

Application forms are available on our website www.cultureireland.gov.ie and should be returned to cultureireland@dast.gov.ie

Forms are also available from:

Culture Ireland
Room 315
23 Kildare Street
Dublin 2

Tel: +353 1 631 3905/3994/3917

Fax: +353 1 631 3956

All application forms should be typed or printed clearly in black ink and submitted electronically if possible to cultureireland@dast.gov.ie

Deadlines for Applications

Applications are considered four times a year in line with the following schedule.

Quarterly Round	Application deadline	Timing of projects/ events	Decision by end
Spring	15 February	May onwards	March
Summer	15 May	August onwards	June
Autumn	15 August	November onwards	September
Winter	15 November	February onwards	December

Late applications will not be accepted (other than in exceptional cases, referred to below). Where a formal invitation to present work is awaited (e.g. acceptance by an art fair), application must nonetheless be made by the deadline and a formal invitation letter can be submitted subsequently.

In very exceptional cases, where high-profile invitations to present work internationally are received too late for the quarterly deadline (e.g. a new film being programmed by a major festival) applications may be considered at short notice.

Culture Ireland will acknowledge receipt of all applications. Applicants who have not received an acknowledgement should contact Culture Ireland. Claims that an application was lost or delayed will not be accepted without proof (certificate of posting or dated email).

Applicants will be notified of the outcome as soon as possible after each meeting. Generally applicants can expect to hear within six weeks of the application deadline. Feedback on unsuccessful applications may be sought. Funding decisions are not open to reconsideration.

Successful Applicants

All successful applicants will be required to meet the full conditions of awards as set out in the **Grant Conditions**. These include completion of a report form, submission of the award claim within six weeks of the event and recognition of Culture Ireland's support. Culture Ireland requires that all recipients of grants feature prominent recognition of its support on all materials, publications and programmes related to the award. Such recognition must be commensurate with that given to other sponsors or donors for similar support. Copies of the logo will be provided for this purpose and are for use by our partners and grant recipients only.

Payment of Awards

Payment will only be made in respect of events which have taken place. When sending a report and requesting the payment of a grant, only **original** receipts or receipted invoices showing evidence of expenditure should be submitted. Photocopies, faxes and non-receipted invoices are **not** acceptable.